

Resume of Dr. Mohammad Abdul Wazed



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I. Personal Data:

Name : Mohammad Abdul Wazed
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Tejgaon, Dhaka-1212, Bangladesh

Date of Birth: 06 January, 1958
Nationality: Bangladeshi
Sex: Male
Marital Status: Married

II. Academic Qualification:

Sl No	Degree/ Certificate	Year	Board/ University	Result/ Position	Subjects
1	Secondary School Certificate	1973	Rajshahi Board Bangladesh	1 st Division	English & Bengali, Econ, Civics, History, General Science, etc.
2	Higher Secondary Certificate	1975	Rajshahi Board Bangladesh	1 st Division	English & Bengali, Econ, Civics, History, Logic, etc.
3	LL. B. (Honors) (Bachelor of Law)	1978 (held in 1980)	Dhaka University Bangladesh	2 nd Class	Jurisprudence, Legal History, Constitutional Law, Land Laws, Company Law, Law of Contract, Muslim laws
4	LL. M (Masters of Law)	1979 (held in 1982)	Dhaka University Bangladesh	2 nd Class	Jurisprudence, Constitutional Law, International Law and Order
5	Diploma in Information Management for Development	1990	Birmingham University United Kingdom	Post Graduate	Administration and Bureaucracy, Socio-Economic Policy, Computer Application and Data management
6	Master of Business Administration	2009	Northern University Bangladesh	CGPA 3.797 on a scale of 4.00	Major in HR. Financial & Managerial Accounting, Business Econ. QM for Decision Making, Marketing Management, Organizational Behavior, Operations Management, Conflict Management & Negotiation, Research Methodology, etc.
7	Doctor of Philosophy	2012	American World University,	S=Satisfactory	Mitigation of Climate Change Disasters through Risk Reduction

			California, USA		and Adaptation with reference to Policy, Plan and Legal Framework of Bangladesh
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III. Summary of Professional Skills:

- As a member of Bangladesh Civil Service (Administration Cadre) served 22 years in field administration at different capacities including Assistant Commissioner and Magistrate, Assistant Director (Local Government), Project Coordinator of “IFAD Assisted Special Assistance Project for Cyclone Affected Rural Households”, Chief Education Officer and Secretary of a City Corporation, Upazila Nirbahi Officer (Chief Executive of Sub-district), Zonal Settlement Officer and Deputy Commissioner of a District and thus gathered experience and skills in: field administration, criminal administration of justice, coordination and facilitation in development activities, building working relations with local elected representatives, conducting public elections, education and training, gender equity, social and local resource mobilization for local initiatives, rural development, humanitarian assistance and relief, rehabilitation and recovery works including financial assistance, good governance, and disaster management, specially during flood in respect of evacuation, shelter management, supply of food and medicine, health and sanitation, and overall Go-NGO coordination in humanitarian assistance.
- As Zonal Settlement Officer and Director (Land Record) under Ministry of Land learned more about land laws beyond academic knowledge and got experience on preparation of record of rights and maps of plots of land, collection of land revenue and on overall land management.
- As Director of Environment Department and Joint Secretary of Ministry of Food and Disaster Management gathered solid experience in the field of climate change and its impacts, hazard specific risks, disaster risk reduction, and climate change adaptation activities. Got experience in the field of livelihood approaches in agriculture and other sectors. Involved in policy formulation on DRR and CCA, other legal instruments including Disaster Management Act, preparation of guidelines on construction, maintenance and management of cyclone and flood shelters and organizing several local, national and international workshops, seminars and meetings in the field of DRR and CCA, and participated and led delegates in international and regional expert group meetings.
- Gained skills in analytical report writing. Also developed expertise to become a quick learner and work with optimum initiative, reliability, flexibility, motivation and resourcefulness.

IV. Other Experience:

a. *Managing Civil Service Reform:* As a member of Bangladesh Civil Service I have a sound and proven career of about 28 years in civil service. I have undergone a large number of training programs at home and abroad on civil service reform. I have also conducted Reform Project in my office under Managing at the Top (MATT) program.

b. *Computer Skill*: Learned computer application as part of my course in Birmingham University during 1989-90 Session and have computer skill in Word processing, Power Point Presentation, Excel, internal database, internet and e-mail, etc.

c. *Experience of Working as a Teacher*: On several occasion I delivered lectures to the students at the Department of Disaster Science and Management, and Department of Sociology of University of Dhaka, and also to the Master's students of Disaster Management of Brac University. I also delivered lectures at Different Training Institutions, e.g., BPATC, Admin Academy, NDC and Armed Forces Staff College.

c. *Adaptability*: I have traveled much in different countries, studied in Birmingham University of United Kingdom, thus have gained the ability to adjust in new situation. I have also ability to work under pressure and have capacity to produce quality as well as satisfactory volume of work.

d. *Experience of working with UN and International Organization*: While as Joint Secretary in the Ministry of Food and Disaster Management I used to give clearance to foreign aided projects launched by UN bodies and International NGOs on Disaster Management and Adaptation. I monitored and supervised Comprehensive Disaster Management Program, a UNDP project funded by several International Organizations, e.g., DFID/ UKaid, EU SIDA, AusAID. Thereby, though I didn't work in any UN or international development organization except ICDDDR,B as its Research Manager, I have, over the years, gathered knowledge on working system and environment of UNDP and other international organizations.

V. Training Received and Meeting/ Workshop attended (Outside Bangladesh):

- a. Project Management Certificate Course from Asian Institute of Technology (AIT), Bangkok, Thailand in 1993.
- b. Observation Study Program on Rural Health and Family Planning from BKKBN, Jakarta, Indonesia in 1996.
- c. Certificate of Professional Development on Public Administration Capacity Building from Asian Institute of Technology (AIT), Bangkok, Thailand in 2007.
- d. Certificate of Accomplishment for successfully Completing "Managing Change in the Singapore Public Service" from Civil Service College, Singapore in 2008.
- e. Certificate for Completion of Development Program from Bangladesh Public Administration Training Centre in 2009.
- f. Attended Meeting on Country Status on Disaster Risk Management in April, 2009 in Bangkok, Thailand.
- g. Attended International Workshop on Disaster Risk Management Focusing on: Strategic Planning on South- South Cooperation, held in Jakarta in June, 2009.
- h. Participated in Negotiation Meeting of UNFCCC in September-October, 2009 in Bangkok before COP15 Meeting in Copenhagen.
- i. Contributed as a Resource Person in the "Professional Training on Disaster Management" organized by Department of Environmental Science and Disaster

- Management, Patuakhali Science and Technology University, Bangladesh, in 2009.
- j. Attended ISDR and ADRC Workshop on Disaster Risk Reduction in Kobe, Japan in January, 2010.
 - k. Attended South-South learning Forum Meeting on Making Public Works Work in Arusha, Tanzania in May, 2010 and presented a paper on “Type of Works in Public Workfare Program”.
 - l. Received Certificate of Recognition for outstanding completion of the 4th AMCDRR pre-Conference Workshop on “Designing for Disaster and Climate Resilience”, Incheon, South Korea, 24 October 2010, awarded by GFDRR, NEMA and UN-ISDR.
 - m. Attended the 4th Asian Ministerial Conference on Disaster Risk Reduction as Bangladesh Delegate held in Incheon, South Korea on 25- 28 October, 2010.
 - n. Represented Bangladesh as Head of Delegate on Expert Group Meeting on finalizing draft SAARC Agreement on Rapid Response to Natural Disaster held in Male, Maldives on 25-26 May, 2011.

VI. Publications:

- ❖ “Restructuring Bureaucracy” published in the Daily Observer, 1997, Dhaka.
- ❖ “100 Day Employment generation Program: suggestions for Improvement”, 2009, submitted to Ministry of Food and Disaster Management, Government of Bangladesh.
- ❖ “Types of Work in Public Workfare Program”, submitted and delivered in South-South learning Forum Meeting on ”Making Public Works Work” in Arusha, Tanzania in May, 2010.
- ❖ “Post AILA Situation: Humanitarian Assistance and Rehabilitation Program”, 2010, a Report submitted to Ministry of Food and Disaster Management.
- ❖ Maximizing Gender Inclusive DRR: Why and How- Bangladesh Experience. 2014
- ❖ Tools for Rapid Response to Disaster affected Community, 2014

VII. Employment Records:

2012 (October)- up to date: Working as Director General of The Department of Disaster Management (DDM). DDM is a new Department created under the law- Disaster Management Act 2012.

2012- October 2012: Additional Secretary in the Ministry of Food and Disaster Management.

2009- February 2012: Working as Joint Secretary (3rd Position in the Ministry) in Disaster Management and Relief Division, Ministry of Food and Disaster Management. Achievement so far: Up-gradation of the Policy Guidelines of Employment Generation Program (EGPP) for the Poorest, worked as head of delegation in negotiation with World

Bank for securing its support of USD 150 million EGPP. Chaired the Technical Committee prepared the “Policy Guidelines for Construction, Repair, Maintenance and Management of Cyclone Shelters in Bangladesh, 2011”. Represented Bangladesh as Head of Delegation in different international forums, e.g., 4th Asian Ministerial Conference on Disaster Risk Reduction through Climate Change Adaptation held in October 2010 in Incheon, South Korea, South - South Cooperation on Disaster Risk Reduction held in Jakarta, Indonesia in June, 2009, 4th Asian Ministerial Pre-Conference Workshop on “Designing Disaster and Climate Resilience” in South Korea, “Making Public Works work” Workshop held in Tanzania in May 2010 and presented papers on “Type of Works in a workfare program.

2008-2009: Worked as Program Director of 100 Day Employment Generation Program, a labor intensive cash delivery workfare program. This conditional cash transfer (CCT) was the first program of its kind in Bangladesh. Introduced wage payment through banks. Introduced such short employment program in post Cyclone AILA period which was applauded for quick recovery of livelihood in disaster stricken community.

2006-2008: Worked as Director of Department of Environment (DoE) and Director of Land Records and Survey. In DoE organized meetings and seminars on mitigation of environment degradation in the region.

2001-2006: Worked as Additional District Commissioner and District Commissioner of Jessore district. Main responsibilities were monitoring and supervision of all development activities in the district. Also worked as Chief Coordinator on post-flood relief and rehabilitation program in the district that occurred in 2004. Worked as Zonal Settlement Officer.

2000-2001: Worked as Chief Education Officer and Secretary of Chittagong City Corporation.

1999-1999: Worked as Senior Assistant Secretary in Ministry of Public Administration.

1996-1999: Worked as District Research Manager in Operations Project of ICDDR,B on Rural Child and Maternal Health and Family Planning.

1994-1996: Worked as Upazilla Nirbahi (Chief Executive) Officer of a Sub-district. Responsible for coordination of all development as well as disaster risk reduction and humanitarian assistance activities.

1992-1994: Worked as Project Coordinator in IFAD Assisted Special Assistance Project for Cyclone Affected Rural Households. The project was designed and implemented to support the recovery of livelihoods of the affected rural communities in South-Eastern coastal belt of the country affected by a devastating cyclone (category-4) that hit on 29th April of 1991. This was a multi-sectoral project involving agriculture input and livestock distribution to the beneficiaries, plantation on the coastal strip, construction of cyclone shelters, re-construction of polders and embankments, educational institutions, water management through small irrigation, health and sanitation coverage and distribution of loan through banks for ultimate recovery.

1990-1992: Worked as Assistant Secretary in Planning Division and Cabinet Division.

1989- 1990: Fulltime student to attain one year Post Graduate Diploma Program in Information Management for Development in Birmingham University, United Kingdom.

1988- 1989: Worked as Assistant Secretary in Ministry of Establishment.

1987-1988: Worked as Assistant Director, Local Government under Ministry of Local Government, Cooperative and Rural Development.

1984-1987: Worked as Assistant Commissioner and Magistrate in District and Upazilla (Sub-district).

1983: Joined Bangladesh Civil Service as Assistant Commissioner and undergone a training program at National Institute of Public Administration, Dhaka.

VIII. Country Visited:

Australia, India, Indonesia, Japan, Malaysia, Maldives, Mexico, Philippines, Republic of Korea (South Korea), Saudi Arabia, Singapore, Sri Lanka, Tanzania, Thailand, United Kingdom, and USA

IX. Reference:

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